

Seniors One Stop (SOS) - Financial Specialist Volunteer

Position Description

Along with general SOS duties, this volunteer specializes in provincial and federal government financial supports for seniors. The volunteer will stay informed on what is new with government supports and attend all applicable webinars and educational sessions on current and new programs. Clients will be referred to them as needed for additional navigational support or help with forms and applications when additional support is required. They will advise the SOS Coordinator of new resources and knowledge to share with the team and help keep resources updated within the SOS office. This position can be both virtual and in person. Good records should be kept for maintaining stats.

Reports to Seniors One Stop Coordinator

Time Commitment

Flexible and can be in addition to regular SOS duties up to 1-2 hours a week on financial specific support. Minimum one year commitment.

Skill & Education Requirements

Person should be flexible, resourceful and good with people. A knowledge of the North Shore geography and services would be important. Person must be willing to attend more training, comfortable with zoom or related technology. They should also be comfortable with connecting with other agencies as needed.

Language Requirements: S=SPEAK R=READ W=WRITE

English is required S R W

Additional languages are an asset.

References

Two references, other than family, are required unless already an NSCR Volunteer.

Criminal Records Check Requirements

A Criminal Records Check and a Vulnerable Sector Check is required through the Ministry of Justice.